

Public Meeting Minutes 11/20/2018

Governing Board
Monte del Sol Charter School
4157 Walking Rain Road
Santa Fe, NM 87507

Tuesday November 20, 2018 6:00 PM

Voting Members Present: Michael Smith, Steve Alarid, Charles McIntyre

Robert Jessen, Maria Fidalgo, Nancy Sue Michaels, Joe Butler, Rhonda Crespo, Desirae Soriano

Call to Order at 6:05 pm

Consideration of Agenda – Motion to approve Charles McIntyre; Second: Steve Alarid. Carried forward by unanimous approval

Consideration of Minutes: Minutes from October 16, 2018 Meeting

Motion to approve Charles McIntyre; Second: Steve Alarid. Carried forward by unanimous approval

Announcements, Introductions, and Procedural Items

- None at this time

Public Comment: This section of the agenda is reserved for comment from the public on items that are not otherwise on this agenda. Public comment may be limited to five minutes per speaker, or a total of twenty minutes apportioned between members of the public who wish to address the board. Anyone wishing more time must make prior arrangements with the Chair of the Board.

- No public Announcements at this time from Rhonda Crespo.

Reports and Action Items:

1. Consideration of Joe Butler to join the Governing Board
 - Has great experience with accounting and has been in education for over 30 years. Only concern was family working at school, which would not be an issue because he is not in the position to hire and fire.
 - Motion to approve: Michael Smith Second; Charles McIntyre. Carried forward by unanimous consent.
2. Foundation Report
 - No meeting to report/Community Chair not present
3. Policy Committee
 - 2nd Reading of Credit Card Use Policy – Vote to table Credit Card Policy
 - Motion to approve Charles McIntyre; Second: Steve Alarid. Carried forward by unanimous consent.
 - 2nd Reading of ACH Reporting Policy
 - Motion to strike section D from ACH Procedures – Emergency payment
 - Motion to approve Charles McIntyre; Second Steve Alarid. Carried forward by unanimous consent.
 - Approve Policy compliance with Section 8546 of the Elementary and Secondary Education Act –
For too long, and too often, teachers or other school staff who have engaged in sexual misconduct with a student or minor at one school have been able to obtain employment at another school, without that other school ever learning of the prior misconduct. This sometimes occurs because someone from the employee's prior school provides a

recommendation that helps the employee obtain new employment. Section 8546 of the ESEA seeks to end this abhorrent practice.

- Motion to approve Charles McIntyre; Second: Steve Alarid. Carried forward by unanimous consent.
4. Finance Committee
 - a. Consideration of bank reconciliations and checks – Handout - Presentation by Maria F.
 - b. Consideration of BARs
 - 564-000-1819-0007 - Excellence in Teaching
 - Motion to approve Steve Alarid; Second: Charles McIntyre. Carried forward by unanimous consent.
 - 564-000-1819-0008-IB - Lease
 - Motion to approve Steve Alarid; Second: Charles McIntyre. Carried forward by unanimous consent.
 - c. Consideration of any unbudgeted purchases or contracts in excess of \$20,000
 - No Items
 - d. Approve Financial Auditor Contract – BM and Associates – handout – Professional Service Agreement contract
 - Motion to approve Steve Alarid; Second: Charles McIntyre. Carried forward by unanimous consent.
 - e. Review Business Office Narrative Concerning Processing Staff Investments
 5. Head Learner report – 3 Handouts
 - PED Report
 - Head Learner Report
 - Stipends
 6. Faculty report
 - Saving Chaco! The Junior Class at Java Joe's on Siler, 12/01 from 3:00pm-5:00pm
 7. Review Data Analysis – Will
 - Will not at meeting
 8. Review Board Calendars
 - Order a Calendar for HL Office (Desirae)
 9. Business proposed for next regular meeting
 - Head Learners Negotiations/Evaluations – Needs to get a date for final
 10. Executive Session Review
 - Motion to move into Executive Session: Steve Alarid; second Charles McIntyre. Carried forward by unanimous consent. Time 7:49pm
 - a. Unofficial Audit Findings
 - b. Audit Committee Issues
 - Motion to end Executive Session: Charles McIntyre; second Steve Alarid. Carried forward by unanimous consent. Time 8:41pm
 11. Adjournment
 - Motion to Adjourn: Charles McIntyre; second Steve Alarid. Carried forward by unanimous consent. Time 8:41pm

Next regular meeting is Tuesday December 18, 2018

*Additional Agenda Info on next page

Agenda is available at montedelsol.org, and a paper copy is posted on the front door of the school.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the

meeting, please contact Monte del Sol Charter School at 982-5225, at least one week prior to the meeting if possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of the Head Learner at 982-5225 if a summary or other format is needed.

Directions: From Rodeo Road, take Richards Avenue south to Governor Miles, which is the first traffic light. Take a right onto Governor Miles and proceed .7 miles to Dancing Ground Road. Go left. At Walking Rain Road go left again and continue until you reach the school.