

Public Meeting Minutes
Governing Board
Monte del Sol Charter School
4157 Walking Rain Road
Santa Fe, NM 87507

Tuesday December 18, 2018 6:00 PM

Voting Members Present: Michael Smith, Robert Jenkins, Charles McIntyre, Steve Alarid, Louise Yakey, Joe Butler, Steve Alarid

Non-Voting Members Present: Robert Jessen, Maria Fidalgo, Nancy Sue Michels, Rhonda Crespo, Al Martinez

Call to Order: 6:05 p.m.

Consideration of Agenda

Motion to accept Agenda: Charles McIntyre. Second: Joe Butler

Consideration of:

Minutes from November 20, 2018 meeting: Approved

Motion to approve: Charles McIntyre; Second: Steve Alarid unanimous consent.

Announcements, Introductions, and Procedural Items

Nancy Sue Michaels brings up concerns with the insurance, payroll and deductions along with Rhonda Crespo. The board introduces Al Martinez, who is assisting in the research the benefit and investment issues.

There should be an update giving to the faculty and staff by the next board meeting in January.

Public Comment: This section of the agenda is reserved for comment from the public on items that are not otherwise on this agenda. Public comment may be limited to five minutes per speaker, or a total of twenty minutes apportioned between members of the public who wish to address the board. Anyone wishing more time must make prior arrangements with the Chair of the Board.

Reports and Action Items:

1. Approve CBA, MOU and Procurement Plan for Child Nutrition Program
 - a. CBA - Handout - Motion to approve by Robert Jenkins; Second: Charles McIntyre
 - b. MOU - Handout - Motion to approve by Joe Butler; Second: Charles McIntyre
 - c. Procurement Plan for Child Nutrition Program - Handout - Motion to approve by Charles McIntyre; Second: Steve Alarid

Michael Smith proposes that if there is a document for review that can be approved on the first reading and that is not editable or changeable that it be allowed to be approved without a second reading and vote.

- Motion to approve by Robert Jenkins; Second: Charles McIntyre unanimous consent.

2. Consider and Approve Adopting NMDash as fulfilling the requirements for School Improvement Plan and Approve using Florida Virtual School for Geometry and 8 Science Courses.

- a. Use of NMDash for School Improvement Plan- brief verbal presentation by Robert Jessen. Motion to approve by Steve Alarid; Second: Charles McIntyre
- b. Florida Virtual School - Motion to approve by Charles McIntyre; Second: Dr. Robert Jenkins unanimous consent.

Mission: Diversity – Community – Global Literacy – Arts Integration – Sustainability

Values: Discipline – Courage – Responsibility - Integrity

3. Finance Committee

- a. Consideration of bank reconciliations and checks - Handout - Presentation by Maria F.
- b. Consideration of BARs - None at this time
- c. Consideration of any unbudgeted purchases or contracts in excess of \$20,000 - None at this time
- d. Report on Employee Investments Cure; Resolve to accept determination by legal counsel.
– Needs to draft and add to next meeting for review. Motion to approve Resolution statement with options for edits with draft by Steve Alarid; Second: Charles McIntyre unanimous consent.

4. Policy Committee: 1st Reading of the Following Policies

- a. 1st reading of code of conduct - Title change - no change to the document. Motion to approve by Joe Butler; Second: Louise Yakey
- b. 1st reading of Procurement Policy - First Read - opt to rename document, take home and review for next meeting.
- c. Consider Resolution Concerning 403B - Presentation by Al Martinez

5. Head Learners Report - Handout - Presentation by Robert Jesssen

6. Faculty Report - None at this time. Nancy Sue Michels proposes to move the faculty report to earlier in the Board Meeting to facilitate staff schedule.

7. Review Board Calendar for Planning –

8. Business proposed for next regular meeting

9. Executive Session Review – Motion to move into Executive Session by Dr. Robert Jenkins at 8:12pm; Second: Charles McIntyre – All in favor

- a. Unofficial Audit Findings
- b. Business Office Issues

Motion to Exit Executive Session at 8:45pm; Second Joe Butler – All in favor

10. Adjournment: 8:46 p.m.

Motion to adjourn: Dr. Robert Jenkins; Second: Louise Yakey – All in favor

Next regular meeting is Tuesday January 15, 2019

*Additional Agenda Info on next page

Agenda is available at montedelsol.org, and a paper copy is posted on the front door of the school.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact Monte del Sol Charter School at 982-5225, at least one week prior to the meeting if possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of the Head Learner at 982-5225 if a summary or other format is needed.

Directions: From Rodeo Road, take Richards Avenue south to Governor Miles, which is the first traffic light. Take a right onto Governor Miles and proceed .7 miles to Dancing Ground Road. Go left. At Walking Rain Road go left again and continue until you reach the school.

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