

**Resolution of the  
Monte del Sol Charter School  
4157 Walking Rain Road/Santa Fe, NM 87507  
Governing Board**

**WHEREAS, the Governing Board of Monte del Sol Charter School met in regular session at the Monte Del Sol Charter School on 03/13/18 as required by law; and**

**WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and**

**WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and**

**WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Governing Board of Monte del Sol Charter School to determine annually what constitutes reasonable notice of its public meetings;**

**NOW, THEREFORE, BE IT RESOLVED by the Governing Board of Monte del Sol Charter School that:**

- 1. All meetings shall be held at Monte del Sol Charter School at 6 p.m. or as indicated in the meeting notice.**

2. Unless otherwise specified, regular meetings shall be held each month on the second Tuesday of the month, except for the month of July. The agenda will be posted at least seventy-two hours prior to the meeting immediately outside the school administrative offices or at the main entrance to the school, and shall also be available on the School website at [www.montedelsol.org](http://www.montedelsol.org) or from Head Learner Robert Jessen, whose office is located at Monte del Sol Charter School in Santa Fe, New Mexico, or his designee. Notice of any other regular meetings will be given ten days in advance of the meeting date with agenda and notice requirements the same as for regularly scheduled meetings.

3. Special meetings may be called by the Chairman or a majority of the members upon three days notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two hours before any special meeting.

4. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Governing Board of Monte del Sol Charter School will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon twenty-four hours notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.

5. For the purposes of all regular, special and emergency meetings described in paragraphs 2, 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place and agenda is posted immediately outside the school administration office in the specified timeframe for each meeting type above, or the notice is posted on the school website at [www.montedelsol.org](http://www.montedelsol.org).

6. In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Head Learner at Monte del Sol Charter School at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Head Learner at Monte del Sol Charter School if a summary or other type of accessible format is needed.

7. The Governing Board of Monte del Sol Charter School may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.

(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Governing Board of Monte del Sol Charter School taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.

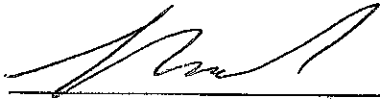
(b) If a closed meeting is conducted when the Governing Board of Monte del Sol Charter School is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.

(c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

(d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the Governing Board of Monte del Sol Charter School in an open public meeting.

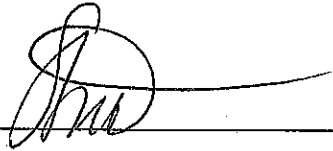
Passed by the Governing Board of Monte del Sol Charter School this 13<sup>th</sup> day of March 2018 by a vote of 6 in the affirmative and 0 in the negative with 0 abstentions.

**Attest:**



---

**Michael Smith, Board President**



---

**Steve Alarid, Board Treasurer**