

Mentorship: What's Expected

An Overview for Guardians & Students (Protégés)

* Please fill out in order to maintain your priority with Mentorship arrangements.

Student Name _____ Mentorship Area: _____

Dear Protégé and Guardians,

Congratulations! We are delighted that you have requested a Mentorship.

This overview is intended to help you and your guardians understand the expectations and requirements to receive a passing grade in Mentorship.

*Protégés (students) please check **Box 1**, and guardians **Box 2**, to show that you understand the **Mentorship Requirements**:

Mentorship is an official class: You must complete two mentorships during high school in order to graduate Monte. Fulfilling the course requirements takes commitment and accountability.

Mentorship Grading: Pass with Distinction (PWD); Superior Pass (SP); Pass (P); No Pass (NP).

Grades appear on student's official transcripts.

Documentation: Keep a journal of every meeting with your mentor, include the date and a description of what you did that day; add notes that will serve as resource materials for your portfolio.

Attendance: Meet with Mentor for at least 2 hours every week with a positive attitude, even as interest may ebb and flow. Mentorships generally start in Sept./Oct. and run through April/May.

Transportation: Parents/Guardians are expected to provide transportation to and from the Mentorship meetings if you do not drive yourself. The city bus can work for some protégés too.

Additional Mentorship Commitments: Please note that some Mentorships by nature may require more than 2 hours a week. For instance film/sound editing, photography, art, musical instruments, etc. may require you to do independent work to bring to the Mentorship meetings. If you feel you cannot take on additional commitments, please let us know so that we can match you appropriately.

Punctuality and Communication: Arrive on time. It is the student's responsibility to inform the Mentor with plenty of notice if there is an urgent need to change or miss a meeting.

Expectations & Etiquette: Your commitment, respect and responsibility are crucial to the Mentorship's success. Mentors donate their time and invest in you students, therefore be prepared, show appreciation, enthusiasm and follow through on commitments you have made.

Check Email: Check your montedelsol.org email address every day during the week at least. Also link your Google Classroom (GC) to your email so you receive alerts from GC for Mentorship posts.

Fulfill All Assignments: These will be posted in GC.

a. Please email pictures of things you do in Mentorship (+/- monthly) so we can share on FB.

b. Festival Presentation Plan (due 2/3/20)

c. Turn in your introduction sentence, (for the festival moderator to present you) (3/9/20, midnight)

d. Portfolio (due 4/13/20, midnight)

e. Deliver media for Festival presentations (PP, Slides, Music, Videos) (Due by rehearsal 4/14-17/20)

If tardy, there is NO guarantee that you will have your support materials (ie slideshows, videos or music) for your presentations.... that would be a huge bummer.

☐ Attend All Mentorship Events:

- a. Mentor Appreciation Evening on mid-February 5:30 PM (TBD) This is an evening to celebrate our Mentors; all of you protégés are expected to attend and families are welcome to come.
- b. Attend Monte rehearsal on campus (4/14- 4/17/20, all students: see GC for schedule)
- c. Attend Lensic rehearsal (ONLY some students TBD) (April 30, after school)
- b. Attend and Present at the Festival of Learning, April 29, 30 & May 1, 2020: Mentorship and non-Mentorship students are required to attend all days of the Festival of Learning.

☐ Issues with your Mentor: We encourage your family to get to know your Mentor, however if there are ever any problems or issues, contact the Mentorship Office, so that we can interface directly with your Mentor. Dropping Mentorship, or pulling your child from the Mentorship commitment can result in a failing grade on official transcripts.

☐ Protégé: please write 1.why you would like to do a Mentorship, 2. what level of **responsibility and commitment** you will bring to it and 3. what you **hope** to gain through this experience:

☐ Completing this form does not guarantee a Mentorship. It takes months to match over 100 students in Mentorships. Please be patient and continue to check back with the office regularly. (We must give priority to 11th/ 12th grade students for graduation progress - thanks for your patience and diligence)

☐ Take a picture of this form for your reference; it will also be posted on GC and MdS website.

Protégé Name	Signature	Date
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Guardian Name	Signature	Date
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Home Group Advisor Name	*Signature	Date
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***Advisor: please check your advisee's chosen field and share any supporting/relevant info with me.**

In this enriching program students are challenged, grow and shine as they step out into the world with the guidance of their mentors. We welcome your calls if you would like to learn more or have questions.

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